### **1. Introduction**

This test plan outlines the strategy for testing the core functionalities of **Google Sheets**, including data entry, formatting, collaboration, and performance aspects.

### **2. Objectives**

* Validate key user functionalities in Google Sheets
* Ensure compatibility across supported browsers
* Assess performance under large datasets
* Validate correct behavior of spreadsheet operations

### **3. Scope**

**In-Scope:**

* UI interactions via web interface
* Common features: editing, formatting, sharing, formulas, performance

**Out-of-Scope:**

* Mobile app testing
* API integrations
* Third-party add-ons

### **4. Test Approach**

* **Manual Testing** for UI validation
* **Exploratory Testing** for unlisted edge cases
* **Regression Testing** after any functionality changes

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### **5. Test Environment**

* Google Chrome (latest version)
* Firefox and Microsoft Edge (for cross-browser validation)
* Google account with access to Google Sheets

### **6. Entry & Exit Criteria**

**Entry:**

* Access to Google account and Google Sheets
* Test cases documented

**Exit:**

* All high-priority test cases passed
* No major bugs open
* Test results documented

### **7. Risks**

* Internet connectivity can affect performance test reliability
* Google may update UI, causing test case changes

### **8. Test Deliverables**

* Test Plan
* Test Case Document
* Bug Reports
* Test Summary Report